

CAMEROONIAN PASSPORT APPLICATION CHECKLIST

USE THIS CHECKLIST TO PREPARE YOUR APPLICATION FILE (ORIGINALS AND COPIES OF DOCUMENTS) FOR YOUR APPOINTMENT.

Complete this section:

Surname _____ Given Name(s) _____
As written in passport As written in passport

Appointment Date _____ Appointment Time _____ Phone #: _____

Bring two (2) copies of this checklist along with the documentation specified below:

- 1. Original Cameroonian passport + photocopy of the passport identification page and most recent US visa**
 If the passport was lost/stolen, **information about the lost document** – References, date and place of issue, photocopies if possible – **AND a police report regarding the loss/theft** must be provided.
- 2. Two (02) copies of the “DEMANDE DE PASSEPORT – APPLICATION FOR PASSPORT” form below, filled-out, dated and signed.**
- 3. The original and a full photocopy of the Cameroonian Birth Certificate, as well as the court declaration (*Jugement Supplétif*) if applicable.**
 If the original birth certificate is not available, provide a certified true copy and an attestation of existence of the leaf of birth certificate (*Copie Certifiée Conforme + Attestation d’Existence de Souche*). Please review the passport requirements for additional information regarding this alternative documentation.
- 4. Original and one (1) copy of a document confirming your residency status in the United States or in your country of residence:**
Examples:
 - Original + one (1) copy (front and back) of the green card
 - Original + one (1) copy (front and back) of the work permit
 - For international students: (A) original + one (1) copy of the most recent form I-20, and (B) Letter from the International Students’ Office of the school confirming that the student’s F-1 status is active
 - For applicants with a pending case of adjustment of status, Copies of available notice(s) from the US Immigration
 - For other cases: Copies of any available immigration documents.
- 5. Four (04) identical passport-size recent color photographs with white background, taken prior to coming to your appointment:**
The Embassy does not offer passport photo services on site.
Photo Requirements:
 - Color Photos with plain white background – Size: 2 inches by 2 inches; the head should make about 3/4 of the surface of the photo, should be positioned directly facing the camera, with the eyes open and looking at the camera;
 - Natural facial expression (mouth closed, no smiling or frowning);
 - Neck, chin, nose, forehead, and both ears clearly visible; Eyeglasses, face covering, and head/hair accessories prohibited.**Note: Photos that do not meet these requirements will be REJECTED!**
- 6. Passport Fees: \$140 in most cases paid in cash (*please bring exact change*) or money order payable to “Embassy of Cameroon”.**
 Additional certifications/legalization will require a \$2 fee per document to certify/legalize. Payments with personal or business checks, or credit cards ARE NOT accepted.
- 7. If available, the original and a photocopy (front and back) of the Cameroonian National Identity Card.**
- 8. If available, a photocopy of the applicant’s U.S. issued driver’s license or state I.D.**
- 9. Proof of profession:**
Examples: - Copy of student I.D. + enrollment verification letter from the school for students, or
 - Recent employment verification letter confirming the profession/title/position of a passport applicant.
- 10. Minor applicants (Under 20 years old):** Please review the passport requirements for details.
- 11. For married women, original and one (1) copy of their marriage certificate:** Please review the passport requirements for additional details.

FOR OFFICIAL USE ONLY	

N.B.: (1) Only duly registered applicants are allowed to enter the Embassy. People accompanying the applicant(s) will not be given access except if they are accompanying a minor or a disabled person.
 (2) **OVERSIZE OR TRAVEL BAGS ARE NOT ALLOWED ON THE EMBASSY PREMISES!**

**EMBASSY OF THE REPUBLIC
OF CAMEROON**

Tél. : (202) 265-8790
Fax : (202) 387-3826
Email: cs@cameroonembassyusa.org



**AMBASSADE DE LA REPUBLIQUE
DU CAMEROUN**

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Washington, DC 20008
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DEMANDE DE PASSEPORT – APPLICATION FOR PASSPORT
(Décret N° 90/1245 du 24 août 1990 – Decree N° 90/1245 of August 24, 1990)

(REEMPLIR EN LETTRES MAJUSCULES SEULEMENT / WRITE IN CAPITAL LETTERS ONLY)

**Je Soussigné(e)
I, the Undersigned**

Nom de Famille
Surname _____
Prénom(s)
Given name(s) _____

Date de Naissance _____ Lieu de Naissance _____ Sexe M (*)
Date of Birth _____ Place of Birth _____ Sex F

PHOTO

Nom du Père sur l'Acte de Naissance
Father's Name on Birth Certificate _____

Nom de la Mère sur l'Acte de Naissance
Mother's Name on Birth Certificate _____

Profession du Demandeur _____ Employeur _____
Applicant's Profession _____ Employer _____

Adresse du Domicile _____ N° Apt _____
Home Address _____ Apt N° _____

Ville _____ Etat _____ Code Postal _____ Pays _____
City _____ State _____ Zip Code _____ Country _____

Adresse Email _____ Numéro de Tel. _____
Email Address _____ Phone Number _____

N° du Passeport Actuel _____ Date de Délivrance _____ Lieu de Délivrance _____
Current Passport N° _____ Date of Issue _____ Place of Issue _____

Titulaire de la Carte Nationale d'Identité Camerounaise N° _____ Date de Délivrance: _____
Bearer of Cameroonian National Identification Card N° _____ Date of Issue _____

Titulaire de la Carte de Résidence N°(# d'Alien) _____ Résident(e) Permanent(e) Depuis _____
Bearer of Green Card N° (Alien #) _____ Permanent Resident Since _____

Ai l'honneur de solliciter La Délivrance Le Renouvellement (*) **d'un passeport camerounais en ma faveur.**
Have the honor to request for *The Issuance* *The Renewal* **of a Cameroonian passport in my favor.**

Préciser le motif de votre requête _____
Specify the reason for your request _____

Je déclare sur l'honneur n'avoir ni, acquis ni sollicité une autre nationalité.
I declare on my honor that I have neither acquired nor applied for any other citizenship.

. Ma signature engage ma responsabilité, et m'expose en cas de fausses déclarations, à des sanctions aussi bien administratives que judiciaires.
. My signature engages my responsibility and subjects me to administrative as well as judicial sanctions in case of false statements.

Signature _____ Date _____

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(*) Cocher la case correspondante / Check the corresponding box