

**EMBASSY OF THE REPUBLIC OF  
CAMEROON**

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**AMBASSADE DE LA REPUBLIQUE DU  
CAMEROUN**

2349 Massachusetts Avenue N.W.

Washington, DC 20008

[www.cameroonembassyusa.org](http://www.cameroonembassyusa.org)

## PROCURATION/POWER OF ATTORNEY/LEGALIZATION OF SIGNATURE

The Embassy of Cameroon in the United States (Washington, DC) issues/performs various types of certifications and legalizations for applicants residing in our area of jurisdiction, which includes: the UNITED STATES of AMERICA, MEXICO, COSTA RICA, and the COMMONWEALTH of the BAHAMAS.

**⚠️ BE ADVISED THAT THE EMBASSY OF CAMEROON IN THE UNITED STATES (WASHINGTON, DC) DOES NOT PERFORM LEGALIZATIONS/CERTIFICATIONS OF FOREIGN DOCUMENTS.**

- (1) PROCESSING TIME: Approximately FIVE (05) business days from the time of reception of a complete application.**
- (2) APPLICATION PROCEDURE: BY MAIL ONLY.**
- (3) QUESTIONS? Send your inquiry/question by email to [cs@cameroonembassyusa.org](mailto:cs@cameroonembassyusa.org). Start the subject line of your email with the words "Legalization". In the body of the message, describe the problem/issue/question that you are inquiring about and **ALWAYS INCLUDE A PHONE NUMBER WHERE YOU CAN BE REACHED**. We will reply as soon as possible.**
- (4) REQUIREMENTS: Incomplete applications will be rejected!**

**MAIL THE COMPLETE APPLICATION IN A TRACKABLE ENVELOPE TO:**

PLEASE KEEP YOUR TRACKING NUMBERS TO AND FRO FOR YOUR RECORDS

**EMBASSY OF CAMEROON**

**Attn: CONSULAR SECTION – LEGALIZATION**

**2349 MASSACHUSETTS AVENUE NW, WASHINGTON, DC 20008**

Provide a prepaid return envelope with tracking number to mail the documentation back once ready (KEEP THE RETURN TRACKING NUMBER FOR YOUR RECORDS!), with the Embassy's information as the sender, and the funeral home's information as the recipient. Any application submitted without a trackable return envelope is at the applicant's risk and responsibility!

**Fill-out his section:**

Surname \_\_\_\_\_ Given Name(s) \_\_\_\_\_ Phone #: \_\_\_\_\_  
As written in passport As written in passport

**SUBMIT (1) COPY OF THIS PAGE ALONG WITH THE DOCUMENTATION BELOW:**

- 1. A notarized written request addressed to the Ambassador:** The applicant must ask in writing that a power of attorney be legalized, or that a legalization of signature be performed for their benefit – In this request, the applicant should state for what purpose they will use the document requested, and include their contact information (*complete address, phone number and email address*).
  - 2. The Document (Power of Attorney/Procuration/or other document to legalize) signed by the applicant** – The applicant may download/print and fill out the procuration/power of attorney in [English](#) or [French](#) (available below) OR write their own Document/Power of Attorney: when writing the Power of Attorney, please specify the type of ID (valid passport/National Identity Card), the number, date and place of issuance of said document, and the contact information (Complete address, phone number and email address) for the applicant themselves and for the beneficiary of the procuration/power of attorney;
    - ⚠️ The written procuration/power of attorney must NOT be notarized!**
    - ⚠️ For other types of certifications/legalizations not specified here, please contact the Consular Section prior to applying.**
  - 3. For both the applicant and the beneficiary: Copy of VALID passport identification page AND/OR Copy of valid Cameroonian National Identity card (front and back);**
  - 4. a. If requesting a Power of attorney for matters related to a bank account, a piece of land, or other type of property: Provide proof of ownership** of the bank account (copy of bank statement, cancelled check, etc.), piece of land (copy of land title in owner's name), or proof of ownership of other type of property;
 

**b. If requesting a parental authorization or power of attorney for matters related to the passport application of a minor child (under 21 years old) in Cameroon, provide a copy of the birth certificate of the child;**
  - 1. Copies of immigration documents indicating the applicant's residency status in the United States:**

**Proof of Residency Status in the United States:**

    - For US citizens, copy of the biodata page of their US passport;
    - For permanent residents: **photocopy** of the green card;
    - For applicants whose case is awaiting a final decision, or about to start: provide copies of any available documents justifying that a procedure of adjustment of status is in progress or about to start;
    - For international students in American schools: **copy** of the most recent form I-20, along with a letter from the International Students Office of the school **confirming a current enrollment under the F-1 student status;**
    - For other cases: provide a copy of any available immigration documents.
  - 2. A \$5.46 money order or cashier's check payable to "Embassy of Cameroon". Payments with personal checks or business checks, credit cards or electronic payments ARE NOT accepted.**
- ⚠️ Be advised that the Embassy will request for any additional document deemed necessary for the processing of the application.**

# POWER OF ATTORNEY

I the undersigned,

Mr./Mrs./Ms. \_\_\_\_\_

Born on (date of birth) \_\_\_\_\_ In (place of birth) \_\_\_\_\_  
(DD/MM/YYYY) (City/Country)

Bearer of (check the corresponding box) :

Cameroonian passport       Cameroonian national ID       Autre : \_\_\_\_\_

N° \_\_\_\_\_ Date of issue \_\_\_\_\_ Place of issue \_\_\_\_\_  
(JJ/MM/AAAA) (City/Country)

Residing at (complete address) \_\_\_\_\_

Phone number : \_\_\_\_\_ Email address: \_\_\_\_\_

**Grant this power of attorney to**

Mr./Mrs./Ms. \_\_\_\_\_

Born on (date of birth) \_\_\_\_\_ In (place of birth) \_\_\_\_\_  
(DD/MM/YYYY) (City/Country)

Bearer of (check the corresponding box) :

Cameroonian passport       Cameroonian national ID       Autre : \_\_\_\_\_

N° \_\_\_\_\_ Date of issue \_\_\_\_\_ Place of issue \_\_\_\_\_  
(JJ/MM/AAAA) (City/Country)

Residing at (complete address) \_\_\_\_\_

Phone number : \_\_\_\_\_ Email address: \_\_\_\_\_

**To enable him/her to:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**In witness whereof, the present power of attorney is issued to serve the purpose for which it is intended. /-**

Done at \_\_\_\_\_  
**City/State/Country**

\_\_\_\_\_  
**Signature of Grantor**

# PROCURATION

Je soussigné(e),  
M./Mme/Mlle \_\_\_\_\_

Né(e) le (date de naissance) \_\_\_\_\_ A (lieu de naissance) \_\_\_\_\_  
(JJ/MM/AAAA) (Ville/Pays)

Titulaire du/de la (cocher la case correspondante) :

Passeport camerounais       CNI camerounaise       Autre : \_\_\_\_\_

N° \_\_\_\_\_ Délivré(e) le \_\_\_\_\_ A \_\_\_\_\_  
(JJ/MM/AAAA) (Ville/Pays)

Et résidant à (adresse complète) \_\_\_\_\_

N° de téléphone : \_\_\_\_\_ Adresse E-mail : \_\_\_\_\_

**Donne procuration à**  
M./Mme/Mlle \_\_\_\_\_

Né(e) le (date de naissance) \_\_\_\_\_ A (lieu de naissance) \_\_\_\_\_  
(JJ/MM/AAAA) (Ville/Pays)

Titulaire du/de la (cocher la case correspondante) :

Passeport camerounais       CNI camerounaise       Autre : \_\_\_\_\_

N° \_\_\_\_\_ Délivré(e) le \_\_\_\_\_ A \_\_\_\_\_  
(JJ/MM/AAAA) (Ville/Pays)

Et résidant à (adresse complète) \_\_\_\_\_

N° de téléphone : \_\_\_\_\_ Adresse E-mail : \_\_\_\_\_

**Afin de :**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**En foi de quoi la présente procuration est délivrée pour servir et valoir ce que de droit./-**

Fait à \_\_\_\_\_  
**Ville/Etat/Pays**

\_\_\_\_\_  
**Signature du Mandant**