

**EMBASSY OF THE REPUBLIC OF  
CAMEROON**

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**AMBASSADE DE LA REPUBLIQUE DU  
CAMEROUN**

2349 Massachusetts Avenue N.W.

Washington, DC 20008

[www.cameroonembassyusa.org](http://www.cameroonembassyusa.org)

## LIFE CERTIFICATE (CERTIFICAT DE VIE)

The Embassy of Cameroon in the United States (Washington, DC) issues/performs various types of certifications and legalizations for applicants residing in our area of jurisdiction, which includes: the UNITED STATES of AMERICA, MEXICO, COSTA RICA, and the COMMONWEALTH of the BAHAMAS.

**⚠️ BE ADVISED THAT THE EMBASSY OF CAMEROON IN THE UNITED STATES (WASHINGTON, DC) DOES NOT PERFORM LEGALIZATIONS/CERTIFICATIONS OF FOREIGN DOCUMENTS.**

- (1) PROCESSING TIME:** Approximately FIVE (05) business days from the time of reception of a complete application.
- (2) APPLICATION PROCEDURE:** BY MAIL ONLY.
- (3) QUESTIONS?** Send your inquiry/question by email to [cs@cameroonembassyusa.org](mailto:cs@cameroonembassyusa.org). Start the subject line of your email with the words 'Certification'. In the body of the message, describe the problem/issue/question that you are inquiring about and **ALWAYS INCLUDE A PHONE NUMBER WHERE YOU CAN BE REACHED.** We will reply as soon as possible.
- (4) REQUIREMENTS:** Incomplete applications will be rejected!

**MAIL THE COMPLETE APPLICATION IN A TRACKABLE ENVELOPE TO:**

PLEASE KEEP YOUR TRACKING NUMBERS TO AND FRO FOR YOUR RECORDS

**EMBASSY OF CAMEROON**

Attn: **CONSULAR SECTION – CERTIFICATION**

**2349 MASSACHUSETTS AVENUE NW, WASHINGTON, DC 20008**

Provide a prepaid return envelope with tracking number to mail the documentation back once ready (KEEP THE RETURN TRACKING NUMBER FOR YOUR RECORDS!), with the Embassy's information as the sender, and the funeral home's information as the recipient. Any application submitted without a trackable return envelope is at the applicant's risk and responsibility!

**Fill-out his section:**

Surname \_\_\_\_\_ Given Name(s) \_\_\_\_\_ Phone #: \_\_\_\_\_  
As written in passport As written in passport

**SUBMIT (1) COPY OF THIS PAGE ALONG WITH THE DOCUMENTATION BELOW:**

- 1. A notarized written request addressed to the Ambassador:** The applicant must ask in writing that a life certificate be established for their benefit – In this request, the applicant should state for what purpose they will use the document requested, and include their contact information (*complete address, phone number and email address*).
- 2. A copy of the identification page of the applicant's Cameroonian passport;**
- 3. A copy of the Cameroonian Birth Certificate;**
- 4. A copy of the Cameroonian National Identity Card if available** (copy of front and back);
- 5. Proof of address in the United States:** copy of state-issued driver's license, phone/gas/electric bill, or any other proof of address;
- 6. Sworn statements by three witnesses + copies of their identification documents (a life certificate cannot be issued without this documentation):**
  - a. Notarized sworn statements by three (03) witnesses residing in the same area (city and state) as the applicant:** **The witnesses must specify the date when they have physically seen the applicant and testify that the applicant is alive.** The contact information (complete address and phone number) of each witness must be included in the sworn statement;
  - b. Proof of identification for each witness (copy of valid ID: state ID, driver's license, passport, green card);**
- 7. Copies of immigration documents indicating the applicant's residency status in the United States:**

**Proof of Residency Status in the United States:**

  - For permanent residents: **photocopy** of the green card;
  - For applicants whose case is awaiting a final decision, or about to start: provide copies of any available documents justifying that a procedure of adjustment of status is in progress or about to start;
  - For international students in American schools: **copy** of the most recent form I-20, along with a letter from the International Students Office of the school **confirming a current enrollment under the F-1 student status;**
  - For other cases: provide a copy of any available immigration documents.
- 8. A \$5.46 money order or cashier's check payable to "Embassy of Cameroon". Payments with personal checks or business checks, credit cards or electronic payments ARE NOT accepted.**

**⚠️ Be advised that the Embassy will request for any additional document deemed necessary for the processing of the application.**